

Government of West Bengal  
Directorate of Health Services  
(Audit, Accounts & Verification Branch)  
Swasthya Bhawan, Block GN 29, Sector-V  
Salt Lake, Kolkata-700091

Memo No.HAV/7M-198-06

Date:-

C I R C U L A R

It is observed that AMC/CAMC proposals in respect of different equipments/instruments installed in different Medical Colleges and Hospitals, are not being accompanied with the required information. In absence of which this directorate is facing much inconveniences in processing the said proposal.

In view of above, all the concerned authorities are hereby requested to furnish such proposal accompanying the following information :---

- i) Name of the equipment/instrument
- ii) Cost price of the instrument/equipment
- iii) Name of the supplier of the instrument/equipment
- iv) Date of installation of equipment/instrument
- v) Life span of the instrument/equipment
- vi) Free AMC/warranty period of the instrument/equipment
- vii) Last AMC/CAMC value with the period covered
- viii) Brief performance of the equipment during the period after installation of the same.
- ix) Name of the contractor to whom the award of AMC/CAMC is recommended by the authority with value.
- x) Whether tender formalities observed or not (in case of non-observance of tender formalities, reasons for non-observing the same is to be narrated).
- xi) Terms and condition of the AMC/CAMC in respect of instrument/equipments
- xii) Period to be covered under proposed AMC/CAMC
- xiii) Availability of fund

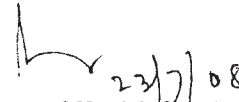
Additional Director of Health Services  
(AA&V), West Bengal.

Memo No.HAV/7M-198-06 / 850/60  
Copy forwarded for information & necessary action to :-  
1)The Principal/Director -

Date:- 24.7.08

2)The Medical Superintendent-cum-Vice-Principal-----

3)The Superintendent.

  
Additional Director of Health Services  
(AA&V), West Bengal.