

Government of West Bengal  
Directorate of Health Services  
(Audit, Accounts & Verification Branch)  
Swasthya Bhawan, Block GN 29, Sector-V  
Salt Lake, Kolkata-700091

Memo No.HAV/7M-198-06/194/1(140)

Date-23.06.09

From : The Additional Director of Health Services(A.A. & V.),  
Swasthya Bhawan, Block GN 29, Sector-V  
Salt Lake, Kolkata-700091

To : 1)The Director Principal.

2)The M.S.V.P.,

3)The C.M.O.H.,

4)The Secretary.

5)The Superintendent.

Sub.: Government Circular

I am directed to send herewith the following Government circular as detailed below for your information & necessary action:

No. & date	Issuing Deptt.	In the matter of
BS-1/Bal. statement/Out/2008- 09/D/Val/1/617 dt. 29.04.09	Indian Audit & Accounts Department, office of the Principal AG(A & E), WB	Annual Statement of Motor Conveyance & Computer Advances

Copy of the above circular may kindly be circulated to all the sub-ordinate offices under his/her control wherever necessary.

Enclo.: As stated



Addl. Director of Health Services,  
(A.A. & V.), W.B.



भारतीय लेखा तथा लेखा-परीक्षा विभाग  
महालेखाकार (लेखा एवं हक), पश्चिम बंगाल  
Indian Audit And Accounts Department  
Accountant General ( A & E ), West Bengal

मह्या/No. BS-I/Bal. Statement/Out/2008-09/D/1/1

I/117

दिनांक/Date : 29/04/2009

To  
The Secretary,  
Health & Family Welfare,  
Swasthya Bhavan Salt Lake  
Slt, Kol-91

8 MAY 2009

Subject: Distribution of the Annual Statement in respect of Motor Conveyance and Computer Advances showing outstanding balance at the end of a financial year through DDOs.

Sir, Annual Statement of Motor Conveyance Advances and Computer Advances showing the outstanding balance at the end of the financial year 2007-08 have been made out. Since, those Statements are to be issued to the DDOs; it is requested to direct all concerned DDOs to send requisition to this office for obtaining Annual Statements. The concerned DDOs may also be directed to collect the ID Numbers from this office which have been allotted to each individual loanee for maintaining the accounts through computer.

- 1) Name of the Loanee
- 2) Designation
- 3) Type of loan
- 4) G.O. No. for original sanction of loan and its amount
- 5) ID No. if already collected from this office
- 6) Postal address of the DDO
- 7) DDO code

Necessary instructions to DDOs may please be issued from your end so that systematic stability could be achieved in subsequent years for speedy generation and despatch of Annual Statements from this end.

Yours faithfully,

  
Accounts Officer/BS-I