

**Government of West Bengal  
Directorate of Health Services  
(Audit, Accounts & Verification Branch)  
Swasthya Bhawan, Block GN 29, Sector-V  
Salt Lake, Kolkata-700091**

**Memo No.HAV/7M-198-06/297/1(140)**

**Date-21.07.09**

**From :** The Additional Director of Health Services(A.A. & V.),  
Swasthya Bhawan, Block GN 29, Sector-V  
Salt Lake, Kolkata-700091

**To :** 1)The Director/Principal.

2)The M.S.V.P.,

3)The C.M.O.H.,

4)The Secretary,

5)The Superintendent.

**Sub.: Government Circular**

I am directed to send herewith the following Government circular as detailed below for your information & necessary action:

<b>No. &amp; date</b>	<b>Issuing Deptt.</b>	<b>In the matter of</b>
OA/IC-II/2009-10/166 dt.16.06.2009	Indian Audit & Accounts Department. office of the Principal AG(Audit), WB	Up-to-date- Stores Accounts

Copy of the above circular may kindly be circulated to all the sub-ordinate offices under his/her control wherever necessary.

Encl.: As stated

  
**Addl. Director of Health Services,  
(A.A. & V.), W.B.**



भारतीय लेखा विभाग  
कार्यालय - प्रधान महालेखाकार (लेखा प्रशासक) पश्चिम बंगाल  
ट्रेजरी बिल्डिंग्स, 2, गवर्नमेंट प्लेस (पश्चिम), कोलकाता - 700 001

INDIAN AUDIT AND ACCOUNTS DEPARTMENT  
OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (AUDIT), WEST BENGAL  
TREASURY BUILDINGS, 2, GOVT. PLACE (WEST), KOLKATA-700 001

संख्या / No.

OA/IC-II/2009-10/166

दिनांक / Dated

16<sup>th</sup> June, 2009.

To,  
The Joint Director of Health Services,  
West Bengal,  
GN-29, Sector - V,  
Bidhan Nagar,  
Swasthya Bhawan,  
Kolkata - 700091.

**Sub: Submission of Stores Accounts for the year 2008-09 along with arrear Stores Accounts for the year from 1998-99 to 2007-08 (except store a/cs for the year 2006-07 of Midnapore Medical College & Hospital)**

**Ref. No. OA/IC-II/2008-09/159 dt. 28-07-2008.**

Sir,

Apropos of the above subject, you are hereby informed that Stores Account for the year 2008-09 is due for submission to audit by the 5<sup>th</sup> September 2009.

You are requested to furnish the same along with arrear Stores Accounts for the year 1998-99 to 2007-08 (excluding store a/cs for the year 2006-07 of Midnapore Medical College & Hospital) and to state the reasons for non-submission of arrear Stores Accounts. While furnishing the Store Accounts, certificates to the following effect may also be furnished.

- 1) A certificate confirmed the fact that the figures included in the Stores Accounts are identical to the departmental registers.
- 2) The certificate to the effect whether the closing balances of stocks are in excess of requirement or not. If yes, the reasons for holding such excesses may also be clearly explained.
- 3) The certificate regarding physical verification should include the name of the officer who conducted the physical verification and the period of physical verification.

Yours faithfully,

DEPUTY ACCOUNTANT GENERAL (IC)